

Job Title: Preschool Ministry Leader

Schedule: Shared role (two leaders alternating monthly), Sundays 8:00-11:00 AM + 2 flexible hours/week for prep and cleanup. Total 5 hours per week.

Stipend: \$125/week (\$25/hour)

Age Group: Children ages 2-4

Position Overview:

The Preschool Ministry Leader supports the Kids Ministry by planning, preparing, and facilitating the Sunday morning preschool program for children ages 2-4. Working in partnership with another Preschool Ministry Leader on an alternating monthly schedule, this role ensures that young children experience a safe, welcoming, and engaging introduction to faith and learning.

Key Responsibilities:

- **Sunday Program Leadership:** Lead the preschool ministry each assigned Sunday (8:00-11:00 AM), ensuring a warm, structured and nurturing environment for children ages 2-4.
- **Planning & Preparation:**
 - Review curriculum provided by the Kids Ministry Leader
 - Plan age-appropriate Sunday morning activities, teaching, and play that align with the curriculum.
 - Coordinate any needed supplies with the Kids Ministry Leader.
 - Complete approximately 2 hours per week of lesson prep and post-Sunday cleanup (flexible and may be done from home).
- **Volunteer Oversight:**
 - Manage and support volunteers on Sunday mornings.
 - Ensure roles are clear, and the team works cohesively to care for and engage preschoolers.
 - Reiterate child safety policy to volunteers when necessary.
- **Child Safety & Care:**

- Maintain a safe, attentive environment for all preschoolers once checked into the program.
 - Adhere to church safety guidelines and procedures.
 - Have a good understanding of DPC's child safety policy.
- **Communication & Collaboration:**
 - Report any challenges, concerns, or incidents to the Kids Ministry Leader.
 - Work collaboratively to identify solutions and continually improve the preschool program.

Qualifications:

- Experience working with young children (ages 2-4).
- Strong communication and teamwork skills.
- Ability to lead volunteers with warmth and clarity.
- Reliable, organized, and committed to creating a safe and joyful ministry environment.
- Alignment with the church's mission and values.